

Town of Bridgewater, Massachusetts

Community Preservation Committee

Meeting Minutes September 22, 2021



Community Preservation Committee

Gina Guasconi, Chair
Recreation Commission

Carlton Hunt, Vice-Chair
Citizen at Large

Kevin Mandeville
Open Space Committee

Joan Neumeister
Housing Authority

Jean Guarino
Planning Board

Harry Bailey, Jr.
Conservation Commission

Stephen Rogan
Historical Commission

William Smith
Historic District Commission

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Affordable Housing Trust

Special Note: A recording of this meeting can be viewed on the Town of Bridgewater's YouTube page using the following link:

<https://www.youtube.com/watch?v=qeFvFekEYdE>

The meeting was called to order by the Chair at 6:32

Members Present: Gina Guasconi, Carlton Hunt, Kevin Mandeville, Jean Guarino, William Smith, Harry Bailey

Members Absent: Joan Neumeister, Stephen Rogan

Guests Present: Gordon Brailsford, Barbara Morey, Kevin Griffin, Eileen Hiney, Theresa Reynolds, Cathy Bouldry, Rich Eastman

Chair's Announcements:

Gina and Carlton Hunt met with the Town Manager on 9/21/2021 and discussed technical assistance from the Town (CPA knowledge), CPA consultant, signage, pending and potential CPA projects. Grant agreements and award letters were also discussed.

Citizen's Open Forum - None

Approval of Meeting Minutes – 08/25/2021

Carlton Hunt motioned to approve the meeting minutes from 8/25/2021 which was duly seconded. With a vote of 4 yea and 1 member abstaining, the motion was approved.

Review of Financial Reports – August 31st, 2021

The Finance Department is currently working on closing out the fiscal year and a new financial report was not available. The committee reviewed the department of revenue forms and discussed several items on the CP1, CP2, and CP3 forms.

Old Business

Project Updates

CSCC Deed Restriction and Grant Agreement

Barbara Morey was referred P.A.L (Public Archeology Laboratory) by Jennifer Goldson. Virginia Adams with P.A.L recommend using the report completed by Brian Pfeiffer rather

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than starting a new report. Mr. Pfeiffer will only allow his report to be used if he is paid for the work. The cost of the deed restriction now exceeds \$8,900 Brian Pfeiffer's report and the work to be completed by P.A.L. CSCC will use the money already allocated for the deed restriction by the CPC and request reimbursement for any amount over the original award of \$6,500.

Pickle Ball Courts

Gina Guasconi updated the committee with the progress of the Pickle Ball Courts.

McElwain School

Work continues and is on schedule and the groundbreaking will be held with invitations going to CPC members to attend.

Project application

Hanson's Farm

Gina Guasconi, Carlton Hunt, and Kevin Mandeville attended a walk through for the Hanson's Farm property that is being considered for purchase. The committee members that participated shared their experience and the property was also discussed with guest Eileen Hiney. The eligibility form from Open Space has been filled out and signed by the Town Manager.

Carlton Hunt motioned that the project is eligible under open space and acquisition preservation which was duly seconded. The motion was approved unanimously.

Documents

The revised CPA eligibility application form has been submitted to the Town Manager and CED director.

Grant agreement award letter

The finalized draft will be sent to the Town Attorney for review before being presented to the committee.

Cemeteries

The committee discussed the town's cemeteries and possible projects that may be eligible for funding through the CPC. Cathy Bouldry and Rich Eastman, Co-Founders of "Friends of Jennings Hill" participated in discussion and shared their experience with cemeteries.

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Signage

The sign for the Maury Needs Farm is down and David Hanson has offered to reinstall the sign if the materials are purchased.

Carlton motioned to approve the purchase of new materials to reinstall the Maury Needs Farm sign, not to exceed \$75 from the CPC Admin Account, which was duly seconded. The motion was approved unanimously.

The next meeting will be held on October 27, 2021.

Adjourn – Jean Guarino motioned to adjourn the meeting at 9:30 p.m.