



# BRIDGEWATER TOWN COUNCIL

Tuesday, March 9, 2021

7:00 p.m.

The meeting will be held virtually via Zoom.

To attend via video, click on the link below:

[Link to Join 03/09/2021 Town Council Meeting](#)

To attend via phone, dial: 1(646) 876-9923

**Meeting ID:** 964 4571 3316

## MEETING AGENDA

**Disclosure:** Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Bridgewater Town Council will be conducted via remote participation to the greatest extent possible. There will be no in person attendance permitted. Citizens who wish to tune in to the meeting may do so via Facebook Live.

### A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) February 23, 2021

### B. ANNOUNCEMENTS FROM THE PRESIDENT

### C. PROCLAMATIONS

### D. CITIZEN OPEN FORUM

### E. APPOINTMENTS - *None*

### F. HEARINGS

a) **7:10 p.m. (Continued from 02/23/2021):** Petition P-2021-004: New Lodging House License - 84 South Street, NormaJean Begley & William F. Saba dba, the South Street House

### G. LICENSE TRANSACTIONS

a) Petition P-2021-008: New Common Victualler's License - Matt Wood, dba Restoration Coffee, 23 Central Square

### H. PRESENTATIONS

a) Police Department Update – *Police Chief, Christopher Delmonte*

### I. TOWN MANAGER'S REPORT

a) Mitchell School Update (*Standing Item*)

b) COVID-19 Update

c) FY2022 Budget (*Standing Item*)

d) Items for Next Meeting:

### J. DISCUSSIONS

a) Open Meeting Law – Committee Presentations to Town Council (*President George*)

b) Communication Between Town Councilors and Department Heads (*President George*)

c) Adoption of Mission Statements by Town Council Committees (*Councilor Chase*)

### K. COMMITTEE REPORTS

### L. LEGISLATION FOR ACTION

a) Order O-FY21-031: Establish Town Manager Goals

*At their meeting held 3/2/21, the Strategic Planning Committee voted 3-0 to recommend approval of this measure with proposed amendments. This measure may be finally considered this evening pending the consideration and adoption of any proposed amendments.*

b) Resolution R-FY21-005: SERSG Inter-Municipal Agreement Reauthorization and Amendment

*At their meeting held 3/2/21, the Budget & Finance Committee voted 3-0 to recommend approval of this measure. The Finance Committee meet 3/8/21. Their disposition will be provided upon receipt. This measure may be finally considered this evening pending the disposition of Finance Committee.*

M. OLD BUSINESS

a) Ordinance D-FY21-006: General Ordinance - Amend Administrative Code, Part II, Article III, Sections 7 and 16

*At their meeting held 3/1/21, the Rules & Procedures Committee voted 3-0 to recommend approval of this measure. This measure may not be finally considered this evening as it requires advertising.*

N. NEW BUSINESS - None

O. CITIZEN COMMENTS

P. COUNCIL COMMENTS

Q. EXECUTIVE SESSION

*MGL, Chapter 30A, Section 21(a)(6) To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.*

R. ADJOURNMENT



## Bridgewater Town Council

In Town Council, Tuesday, March 9, 2021

Council Petition: P-2021-004

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Date Introduced/Public Hearing: February 23, 2021

Public Hearing Continued: March 9, 2021

Date Adopted:

Date Effective:

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Council Petition: P-2021-004

Relative to:

### **THE APPLICATION FOR A LODGING HOUSE LICENSE**

**APPLICANT: William F. Saba and NormaJean Begley for the property at 84 South Street**

WHEREAS, William F. Saba and NormaJean Begley have submitted all applicable documentation as required for consideration of a license to operate a lodging house at 84 South Street, Bridgewater, Massachusetts; and

WHEREAS, William F. Saba and NormaJean Begley proposes to house 12 individuals in the property at 84 South Street. Said property has 12 total rooms; consisting of 6 rooms on the 1<sup>st</sup> floor and 6 rooms on the 2<sup>nd</sup> floor, and a total of 4 bathrooms:

WHEREAS, William F. Saba and NormaJean Begley will serve as the establishment's manager of record; and

WHEREAS, a proprietor of a lodging house must comply with the bylaws and requirements of the Town of Bridgewater and applicable state laws inclusive of the Building Code, Fire Codes and Health Department's governing lodging houses; and

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority; having duly weighted the recommendations of the Bridgewater Building Inspector, Fire, Police and Health departments, have determined that it appears that the public good so requires such license be granted;

**The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Massachusetts General Law - Chapter 140 § 22 to § 31 inclusive, in Town Council assembled approve the petition of , William F. Saba and NormaJean Begley that they be granted a license to operate a lodging house with no more than 12 individuals in the dwelling and William F. Saba and NormaJean Begley acting as the resident managers at 84 South Street from February 23, 2021 to December 31, 2021 unless sooner suspended, revoked or as otherwise provided by law. This license is subject to renewal annually.**

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



# Bridgewater Town Council

In Town Council, Tuesday, March 9, 2021

Council Petition: P-2021-008

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Date Introduced/Public Hearing: March 9, 2021

Amendments Adopted:

Date Adopted:

Date Effective:

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Relative to:

## **THE GRANTING OF A COMMON VICTUALLER LICENSE**

- WHEREAS **Matt Wood, dba, Restoration Coffee** has submitted all applicable documentation as required for a license to operate a food establishment located at 23 Central Square, Bridgewater, Massachusetts; and

WHEREAS, Matt Wood will serve as the manager of record and the hours of operation will not exceed:

<b>Monday - Sunday</b>	<b>6:00 a.m. – 8:00 p.m.</b>
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and;

WHEREAS **Matt Wood, dba, Restoration Coffee** has complied with the requirements of the Town of Bridgewater and applicable state laws inclusive of the Building Code, Fire Codes and Health Department's Food Service Specifications governing the serving of food to the public; and

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority and with the affirmative recommendation of the Bridgewater Building Inspector, Fire, Police, and Health Departments who have oversight authority, it appears that the public good so requires such license be granted;

**The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 140 - section 2 and section 6 respectively of the Massachusetts General Law (M.G.L.), in Town Council assembled approve the petition of Matt Wood dba Restoration Coffee be granted a license to operate a food establishment within the Town of Bridgewater.**

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



# Bridgewater Town Council

In Town Council, Tuesday, March 9, 2021

Council Order: O-FY21-031

Proposed Amendments

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Introduced By: Councilor Shawn George  
Date Introduced: February 2, 2021  
First Reading: February 2, 2021  
Second Reading: March 9, 2021  
Amendments Adopted:  
Third Reading:  
Date Adopted:  
Date Effective:

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## Order O-FY21-031

### ESTABLISH TOWN MANAGER GOALS

**WHEREAS**, the Town Manager needs Council direction in the form of Goals for ~~FY19~~2021;

**IT IS THEREFORE ORDERED**; the Goals of the Town Manager are:

~~[This space intentionally left blank.]~~

### 2021 Strategic Focus

1. Goal: Community development which creates quality housing, quality jobs, and quality of life for residents of Bridgewater.  
Strategy: Picking up where we were when the pandemic struck, during 2021 the Town will focus on redevelopment and development initiatives in the Central Business District. Recognizing that the vibrant and balanced community the Goal calls for can only be achieved through mixed use development in the Central Business District the Town staff will:
  - 1.01 Complete a conceptual and marketing plan for the “opportunity zone” designation which is attractive to developers and proper for Bridgewater.
  - 1.02 Develop a financing strategy to implement comprehensive renovations to the downtown area, including road and sidewalk reconstruction, utility upgrades, and parking solutions with appropriate emphasis upon pedestrian safety and historic preservation.
  - 1.03 Continue to recruit a mix of quality businesses to Bridgewater and engage with business owners to promote existing businesses.
  - 1.04 Work jointly with Bridgewater State University on Central Square redevelopment affecting the University
  - 1.05 Begin implementation of the feasibility study recommendations for the old Town Hall with identification of grant funding or other financing opportunities and mitigation of administrative obstacles to project completion.
  - 1.06 Advance to the Town Council a final proposal for relocation of the Central Fire Station together with all estimated associated costs arising therewith, and make recommendations for the disposition of the current station.
  - 1.07 Update the Town Council on renovations and alterations to the Memorial Building.

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

1.08 Compile an operational and capital budget to address passive recreational assets constituting Town parklands, including trail demarcation and signage, parking enhancements and hiring of park management personnel.

1.09 Provide communication to the Town Council on a bi-weekly basis (generally being the Friday prior the Wednesday agenda deadline) for the purpose of identifying progress against the specific goals set-forth herein, and to share other developments or activities of note or concern.

2. Goal: Ensure truly inclusive Town government for all residents of Bridgewater.

Strategy: During 2021 the Town will focus on ensuring that Town government reaches all groups and offers committee seats to a diverse set of individuals. Recognizing that Town government is only as good as the people who populate its boards and committees, the Town will focus on:

2.01 Develop and support diversity, equity and inclusion initiatives throughout Town government with ongoing communication of same to all administrative departments.

2.02 Develop a volunteer recruitment program aimed at educating residents on how Town government works.

2.03 Conduct outreach to civic, social and other groups.

2.04 Recruit qualified individuals who have not yet been involved in Town government.

3. Goal: Continue to maintain compliance with federal and state mandates, laws, and regulations, and shepherd current large projects through to completion.

Strategy: During 2021 the Town will focus on executing mandated projects not necessarily part of our strategic focus:

3.01 MS4 requirements

3.02 Complete engineering for the new sewer plant and finalize state revolving funds financing (\$31 million)

3.03 Provide close oversight to the new water filtration plant and finalize state revolving fund financing (\$17 million)

3.04 Participate in weekly construction meetings and closely monitor new Michell School construction to ensure quality construction and continued cost savings.

3.05 Infrastructure/Roads and Utilities and how to finance improvements (\$5 - \$10 million)

**Explanation:**

*This measure should be sent to the Strategic Planning Committee of the Council for content recommendations and returned to the Council within a reasonable amount of time.*

***Committee Referrals and Dispositions:***

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Strategic Planning Committee</li></ul>	<ul style="list-style-type: none"><li>3/2/21: Vote 3-0 recommend approval with proposed amendments</li></ul>



## Bridgewater Town Council

In Town Council, Tuesday, March 9, 2021

Council Resolution: R-FY21-005

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Introduced By: Town Manager  
Date Introduced: February 23, 2021  
First Reading: February 23, 2021  
Second Reading: March 9, 2021  
Amendments Adopted:  
Date Adopted:  
Date Effective:

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### **Resolution R-FY21-005**

#### **SERSG INTER-MUNICIPAL AGREEMENT REAUTHORIZATION AND AMENDMENT**

WHEREAS, in or about the year 1996, the municipalities of Abington, Bridgewater, Brockton, Canton, East Bridgewater, Easton, Foxborough, Mansfield, Norton, Raynham, Sharon, Stoughton, Taunton and West Bridgewater, entered into an Intermunicipal Agreement pursuant to Chapter 40, Section 4A of the Massachusetts General Laws, to create the Southeastern Regional Services Group (SERSG) for, among other things, the provision of certain municipal services through joint action;

WHEREAS, since that time, the municipalities of Dighton, Hanson, Lakeville, Medfield, Middleborough, Milton, Norfolk, North Attleborough, Plainville, Wrentham and Swansea have joined SERSG;

WHEREAS, Chapter 40 Section 4A of the Massachusetts General Laws authorizes a governmental unit therein described to enter into an agreement with one or more other governmental units "to perform jointly any services, activities or understandings which any of the contracting units is authorized by law to perform ..." for a maximum term of twenty-five years;

WHEREAS, the twenty-five year anniversary of the original agreement is approaching and the parties wish to continue their participation in SERSG; and

WHEREAS, each of the governmental units that are current members of SERSG have voted to reauthorize and amend the original agreement in accordance with the procedures set forth in said Chapter 40 Section 4A of the Massachusetts General Laws.

NOW THEREFORE, in consideration of the promises and mutual benefits to be derived by the parties hereto, the Local Governments agree as follows:

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

## AGREEMENT

The Inter-Municipal Agreement made and entered into in the year 1996, by which the Southeastern Regional Services Group was created, is hereby reauthorized and amended by striking Section 2 of said agreement and replacing it with the following:

### 2. REAUTHORIZATION AND TERM

This Agreement is hereby reauthorized with a new effective date of February 1, 2021 for a term of twenty-five years, unless terminated by a vote of the SERSG Board and subject always, however, to the rights of members to withdraw as provided in the original Intermunicipal Agreement.

All other terms of said Agreement shall remain in full force and effect without amendment and are attached hereto and incorporated herein.

#### *Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Budget &amp; Finance Committee</li><li>• Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• 3/2/21: Vote 3-0 recommend approval.</li><li>• 3/8/21:</li></ul>





# Bridgewater Town Council

In Town Council, Tuesday, March 9, 2021

Council Ordinance: D-FY21-006

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Introduced By:	Councilor Shawn George
Date Introduced:	February 23, 2021
First Reading:	February 23, 2021
Second Reading:	March 9, 2021
Third Reading:	
Amendments Adopted:	
Date Adopted:	
Date Effective:	

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## Proposed Ordinance D-FY21-006

### GENERAL ORDINANCE - AMEND ADMINISTRATIVE CODE, PART II, ARTICLE III, SECTIONS 7 AND 16

**WHEREAS**, In accordance with the provisions of the Bridgewater Home Rule Charter relative to amendments to the Administrative Code, it is therefore;

**ORDERED** that; the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to amend the Bridgewater Administrative Code, Part I, Chapter 1, Article III, Section 7, Community Preservation Committee, B., (1) (c): as follows:

#### Section 7. Community Preservation Committee

##### B. Authorities and responsibilities.

##### (1) Acquisition and preservation.

(c) In considering its recommendations, the Community Preservation Committee shall use as a guideline local and regional open space plans, housing plans, and the Master Plan. The Committee may develop its own guidelines concerning Community Preservation expenditures with the active participation of other Town multiple member bodies as well as public participation. The Community Preservation Committee is ~~an advisory~~ a ministerial committee of the Town.

**Further ORDERED** that; the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to amend the Bridgewater Administrative Code, Part I, Chapter 1, Article III, Section 16, Historic District Commission, A. as follows:

#### Section 16. Historic District Commission

- A. Term of office. There shall be a Bridgewater Historic District Committee consisting of ~~three~~ five members. At least one of the members shall be an architect, a builder with at least five years of demonstrated historic renovation experience, or a professional educator or attorney specializing in historic preservation, who need not be a resident of the district, although preference may be given to those living or working within the District. At least one member shall be a resident of or property owner in the District. Members shall be appointed for three-year terms.

#### **Explanation:**

*Both the Community Preservation Committee and the Historic District Commission have requested minor changes to provision of the Administrative Code. For the Historic District Commission, the body is requesting expansion to five members. For the Community Preservation Committee, the body requests that the Code reflect that the body is a ministerial body and not an advisory body in the Town.*

**NOT FOR ACTION – REQUIRES ADVERTISING.**

Committee Referrals and Dispositions:

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Rules &amp; Procedures Committee</li><li>• This measure requires advertising, therefore may not be finally voted this evening.</li></ul>	<ul style="list-style-type: none"><li>• 3/1/21: Vote 3-0 recommend approval.</li></ul>