

TOWN OF BRIDGEWATER

OFFICE OF THE TOWN COUNCIL



Rules & Procedures Committee Meeting

Committee Members:

*Shawn George, Chair
District 3 Councilor*

*Peter Colombotos, Member
District 5 Councilor*

*Frank Sousa, Member
District 7 Councilor*

Location:

Virtual Via Zoom

To Attend Via Video, Click the Link Below:

[Click here to Join Rules & Procedures
Committee Meeting - 03/01/21](#)

Call In: 1-646-876-9923

Meeting ID: 945 9526 3326

Date & Time:

Monday, March 1, 2021

7:00 p.m.

Agenda

- A. Call to Order
- B. Approval of Minutes:
 - August 18, 2020
 - January 25, 2021
- C. Legislation Referred:
 - Ordinance D-FY21-005: General Ordinance - Amend Section XXV "Committees" of the Town Council Rules & Procedures
 - Ordinance D-FY21-006: General Ordinance - Amend Administrative Code, Part II, Article III, Sections 7 and 16
- D. Public Comment
- E. Adjourn



Bridgewater Town Council

In Town Council, Tuesday, February 23, 2021

Council Ordinance: D-FY21-005

Introduced By: Councilor Aisha Losche
 Date Introduced: February 23, 2021
 First Reading: February 23, 2021
 Second Reading:
 Third Reading:
 Amendments Adopted:
 Date Adopted:
 Date Effective:

Proposed Ordinance D-FY21-005

GENERAL ORDINANCE - AMEND SECTION XXV "COMMITTEES" OF THE TOWN COUNCIL RULES & PROCEDURES

WHEREAS, In accordance with the provisions of Section XXXVII of the Town Council Rules and Procedures Document relative to amendments to the Document, it is therefore;

ORDERED, that the Town Council assembled votes to amend the Town Council Rules & Procedures Document as follows:

Add the following Subsection to XXVI. COMMITTEES of the Town Council Rules & Procedures.

i. ANNUAL EVALUATION

In accordance with provisions of MGL and terms of the most recent Town Manager contract, each calendar year beginning in October, the Review Committee shall begin the Town Manager’s evaluation process following the steps enumerated below:

1. Review Committee Chair makes a general announcement at Council meeting to advise Councilors and public that the process is beginning.
2. Review Committee meet to decide on a timeline for:
 - a. Council Clerk to send evaluations
 - b. Return of evaluations
3. Upon receipt, Council Clerk compiles numeric values to average categoric and overall rating. Narrative sections will also be compiled into composite responses.
4. Review Committee Chair meets with Council Clerk to review results and final composite evaluation.
5. Town Council President meets with Town Manager to deliver evaluation in January. Town Manager and Town Council President agree on timeframe for Town Manager to submit written comments to be included with personnel file.

Explanation:

Adoption of this Ordinance will establish clear procedure for the Town Manager’s annual performance evaluation process.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, February 23, 2021

Council Ordinance: D-FY21-006

Introduced By: Councilor Shawn George
Date Introduced: February 23, 2021
First Reading: February 23, 2021
Second Reading:
Third Reading:
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Ordinance D-FY21-006

GENERAL ORDINANCE - AMEND ADMINISTRATIVE CODE, PART II, ARTICLE III, SECTIONS 7 AND 16

WHEREAS, In accordance with the provisions of the Bridgewater Home Rule Charter relative to amendments to the Administrative Code, it is therefore;

ORDERED that; the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to amend the Bridgewater Administrative Code, Part I, Chapter 1, Article III, Section 7, Community Preservation Committee, B., (1) (c): as follows:

Section 7. Community Preservation Committee

B. Authorities and responsibilities.

(1) Acquisition and preservation.

(c) In considering its recommendations, the Community Preservation Committee shall use as a guideline local and regional open space plans, housing plans, and the Master Plan. The Committee may develop its own guidelines concerning Community Preservation expenditures with the active participation of other Town multiple member bodies as well as public participation. The Community Preservation Committee is ~~an advisory~~ a ministerial committee of the Town.

Further ORDERED that; the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to amend the Bridgewater Administrative Code, Part I, Chapter 1, Article III, Section 16, Historic District Commission, A. as follows:

Section 16. Historic District Commission

- A. Term of office. There shall be a Bridgewater Historic District Committee consisting of ~~three~~ five members. At least one of the members shall be an architect, a builder with at least five years of demonstrated historic renovation experience, or a professional educator or attorney specializing in historic preservation, who need not be a resident of the district, although preference may be given to those living or working within the District. At least one member shall be a resident of or property owner in the District. Members shall be appointed for three-year terms.

Explanation:

Both the Community Preservation Committee and the Historic District Commission have requested minor changes to provision of the Administrative Code. For the Historic District Commission, the body is requesting expansion to five members. For the Community Preservation Committee, the body requests that the Code reflect that the body is a ministerial body and not an advisory body in the Town.

NOT FOR ACTION – FIRST READING ONLY

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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